

<b>ORGANIZATION NAME</b>		<b>REGISTRATION NUMBER</b>	NPO 165 -218
<b>DOCUMENT NAME</b>	Membership Application	<b>APPLICATION TYPE</b>	Principal Membership
<b>VERSION NUMBER</b>	004	<b>REVIEW DATE</b>	2022

## APPLICATION FOR PRINCIPAL MEMBERSHIP

### SECTION 1: GENERAL INFORMATION

#### 1.1 INFORMATION OF TRADING ENTITY (Please Print)

<b>COMPANY NAME</b>			
<b>CONTACT PERSON</b>			
<b>ID NUMBER</b>			
<b>PHYSICAL ADDRESS</b>			
<b>POSTAL ADDRESS</b>			
<b>CONTACT NUMBER</b>		<b>MOBILE NUMBER</b>	
<b>E-MAIL</b>		<b>WEBSITE</b>	

#### 1.2. LEGISLATIVE COMPLIANCE.

Please note that all supporting documentation related to the matters below must be provided with the application.

<b>STATUS OF TRADING ENTITY</b>	<b>CC</b>	<b>Pty. Ltd.</b>	<b>Partnership</b>	<b>Sole Prop.</b>	<b>Other</b>
<b>COMPANY REGISTRATION NUMBER</b>					
<b>TAX CLEARANCE CERTIFICATE NUMBER</b>					
<b>COIDA No: (WORKMEN'S COMPENSATION)</b>					
<b>CIDB REGISTRATION NUMBER</b>					
<b>BBB- EE LEVEL</b>					
<b>VAT No:</b>					
<b>PUBLIC LIABILITY COVER</b>					
<b>Name of Insurer</b>					
<b>Policy number</b>					
<b>Public liability cover amount</b>					
<b>Contractors all risk cover amount</b>					

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<b>ORGANIZATION NAME</b>	 SASPI South African Sports and Play Industry PRINCIPAL MEMBER	<b>REGISTRATION NUMBER</b>	NPO 165 -218
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**SECTION 2: SERVICES OFFERED**

This information is used for your listing on the website; please TICK the relevant box

SERVICES	✓
Specialized Turf for artificial sport surfaces	
Landscaping	
Design	
Irrigation	
Lighting	
Fencing	
Maintenance	
Indoor/Outdoor court surfaces	
Infill materials	
Playground Safety Flooring	
Other – please specify	

**SECTION 3: ADDITIONAL COMPANY INFORMATION**

3.1 Have you previously traded under a different title or name?

YES	NO
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If yes, please furnish details: \_\_\_\_\_

3.2 Are you a member of any other trade/professional association?

YES	NO
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If yes, please furnish details: \_\_\_\_\_

INITIAL
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Blomvlei Road  
Plumbink Park  
Nerissa Estate  
Cape Town  
7784

Email: [info@saspi.co.za](mailto:info@saspi.co.za)

Website: [www.saspi.co.za](http://www.saspi.co.za)

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### 3.3 Professional Record

Please complete the CV Form detailing a minimum of 5 recent projects

#### PROJECT CV

<b>Date of Project completion</b>	<b>Client Contact Details</b>	<b>Site Location</b>	<b>Type</b> (e.g. Residential, commercial, park etc)	<b>Services</b> (Landscape Installation, Maintenance or Specialised)	<b>Consultant Contact Details</b> (n/a if in-house design)	<b>Project value</b> (Excl VAT)
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#### SECTION 4: AREA OF OPERATION

(Please TICK the favoured geographical area of operation)

<b>Gauteng</b>		<b>Limpopo</b>	
<b>North West</b>		<b>Mpumalanga</b>	
<b>Free State</b>		<b>Kwa Zulu Natal</b>	
<b>Northern Cape</b>		<b>Eastern Cape</b>	
<b>Western Cape</b>		<b>Whole Republic</b>	
<b>Outside of the Republic of South Africa</b>			
<b>Please specify</b>			

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**SECTION 5 TERMS & CONDITIONS**

- 5.1 Only Principal, Selected Supplier and Associate Members may promote themselves with reference to the Institute’s logo and artwork on stationery and advertising material;
- 5.2 By signing this application I further understand that the onus is upon my Company to keep the relevant statutory documentation as required by SASPI, updated and current at all times in the event that these may be requested for verification by SASPI or it’s duly authorized representatives;
- 5.3 Further to the above; I hereby confirm that my Company is compliant with the Basic Conditions of Employment Act.

**NOW THEREFORE:**

I/We hereby make application for membership of the South African Sport and Play Industry and agree to:

- 1. Abide by the Constitution and Code of Conduct and any amendments thereto;
- 2. To adhere to the SASPI Specifications;
- 3. To give three month’s written notice of cancellation of membership. The member is liable for any outstanding fees prior to cancellation;
- 4. To keep all relevant documentation up to date e.g. Letter of Good Standing, Tax Clearance Certificate, etc

I hereby certify that the company has the necessary technological expertise and capability to carry out the work as specified above.

**SIGNED AT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

OFFICE CONTROL	
Date received	
Application verified	
Date Captured	
Membership number	

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**ANNEXURE A**  
**NOTES TO THE SASPI APPLICATION FOR MEMBERSHIP**

**1. ANNUAL FEES:**

Category	Total Annual Fee
Principal Member	R6000.00

**2. FINANCIAL YEAR:** 1 March – 28 February

**3. EXTRACT FROM THE SASPI CONSTITUTION:**

**3.1 Principal Membership**

**3.1.1 Condition to qualify**

**To qualify, a company shall:**

- Be registered as such in accordance with the company laws of the Republic of South Africa, as amended.
- Comply with all statutory requirements. (Refer to Point 14 of the Constitution “Code of Conduct” and the Membership Application Form)
- Have completed the standard application forms.
- Have been accepted by an Executive. Approval of membership is at the sole discretion of the Executive Committee who will not be obligated to furnish reasons for non-acceptance.
- Produce sports and play contracting work conforming to the SASPI Specifications.
- Adhere to the relevant SASPI Documentation for the sports and play industry as amended from time to time and must have a copy available for inspection and/or referral.
- Have an administrative function acceptance to the Executive.
- Carry out all sport and play undertaken according to a quantifiable scope of work agreed by the client. (Refer to point 14 of the Constitution - “Code of Conduct”).
- Enter a project for evaluation in the first year of membership and at least one project every second year thereafter. Should the minimum required percentage not be achieved, in respect of any project submitted, SASPI reserves the right to decline renewal of membership.
- Show continued commitment and responsibility to SASPI and the sport and play industry environment by supporting and regularly attending meetings, networking functions and events arranged for members.
- Be environmentally responsible and adhere to sound environmental principles in all works undertaken.
- Have paid the current annual subscription and/or levies as determined by the relevant Office. In the event that these monies are not paid monthly by debit order, the full amount must be settled within sixty days of the new financial year;
- Must adhere to the SASPI Code of Ethics (Refer to point 4 of the Constitution).

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### 3.1.2 Member rights

#### Each Principal Member shall:

- Have 1 (one) vote.
- Be entitled to register an additional number of employee members at no charge according to their annual turnover and/or as determined by the relevant Office.
- Be entitled to use the distinctive SASPI logo.
- Enjoy exposure on the members' page on the SASPI website and any other marketing initiatives undertaken from time to time.
- Receive a certificate of membership upon payment of the required annual membership fee.
- Receive invitations to all SASPI functions and thereby enjoy exposure to the SASPI networking environment.

### 4. NEW APPLICATIONS:

- 4.1 Please complete all 6 pages of the application form;
- 4.2 Applicants applying for Principal Membership are required to pay the full amount of the first year's fees, before the membership application can be processed. Applications not complying will not be processed until these monies have been received.
- 4.3 A non refundable administration fee of R200.00 will be charged to all applicants;
- 4.4 Should the initial application to principal membership be unsuccessful, the applicant has a maximum of one year to reapply for a second assessment, should the second assessment fail, 50% of the membership fees will be refunded;
- 4.5 Applications will be assessed within 21 working days from receipt of application. The application will be reviewed at the first Executive committee meeting following the assessment, where after the applicant will be advised of the outcome.
  - a) Once membership has been approved, all other relevant documentation will be forwarded to you.
  - b) A reduced (pro rata) fee will apply to applications approved after 15th August of any year (See Annexure A, Point 2).
- 4.6 As per the Constitution, **THREE MONTHS WRITTEN NOTICE** must be given and the member is liable for any outstanding fees prior to cancellation.

### 5. USE OF THE LOGO

- 5.1 Only Principal members will be entitled to display the SASPI logo on their stationery and/or advertising material;
- 5.2 Only approved copies of the logo (obtainable from the SASPI office) are to be used;

**NB Please note that the right to display the SASPI logo; as mentioned above will cease with immediate effect upon resignation by a member;**

**Due to the fact that SASPI is a registered Trademark it allows the Executive Committee to take legal action against Companies /individuals who contravene the above stipulations.**

### 6. SASPI BANK ACCOUNT DETAILS

<b>INSTITUTION</b>	NEDBANK	<b>ACCOUNT NUMBER</b>	1130792935
<b>BRANCH CODE</b>	197305		

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